

# Tools

## JOB SEARCH ENGINES

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### Arts

[www.museumjobs.com](http://www.museumjobs.com) - Worldwide links to various museum positions  
[www.creativehotlist.com](http://www.creativehotlist.com) - Positions in a wide variety of creative industries  
[www.artlinks-staffing.com](http://www.artlinks-staffing.com) - Bay Area, graphic arts jobs  
[www.tempart.com](http://www.tempart.com) - Temporary and permanent staffing for creative work  
[www.careers.awn.com](http://www.careers.awn.com) - Careers in animation - worldwide  
[www.aiga.org](http://www.aiga.org) - American Institute of Graphic Arts

### Business/Finance/Consulting

[www.jobsinthemoney.com](http://www.jobsinthemoney.com) - Search financial jobs by category  
[www.financial-jobs.com](http://www.financial-jobs.com) - Research industries and careers, search job listings  
[www.wetfeet.com](http://www.wetfeet.com) - Information on industries and careers, includes internship/job listings  
[www.vault.com](http://www.vault.com) - Profiles on companies and industries, advice on job search and interviewing  
[www.careeropps.com](http://www.careeropps.com) - Executive jobs  
[www.6figurejobs.com](http://www.6figurejobs.com) - Executive jobs

### Communications/Media/Journalism

[www.journalismjobs.com](http://www.journalismjobs.com) - Job listings in journalism  
[www.mediabistro.com/joblistings](http://www.mediabistro.com/joblistings) - Jobs in publishing, journalism, broadcasting, advertising  
[www.csne.org](http://www.csne.org) - California Journalism Online  
[www.prsa.org](http://www.prsa.org) - Public relations

### Computer Programming/Hardware/Software

[www.techies.com](http://www.techies.com) - Nationwide listings in the technology industry, research companies online  
[www.dice.com](http://www.dice.com) - Tech jobs in the U.S. and worldwide  
[www.computerwork.com](http://www.computerwork.com) - Positions in the computer industry

### Education

[www.calteach.com](http://www.calteach.com) - Everything you need to know to become a teacher in California  
[www.educationjobs.com](http://www.educationjobs.com) - Listing for positions in K-12, coaching, public, and private schools  
[www.educationamerica.net](http://www.educationamerica.net) - Search for administrative and teaching positions in the U.S.  
[www.k12jobs.com](http://www.k12jobs.com) - Job listings and career fair information for positions in K-12 teaching  
[www.academic360.com](http://www.academic360.com) - Search for positions in higher education  
[chronicle.com/jobs](http://chronicle.com/jobs) - Search for faculty and administrative positions in colleges and universities  
[www.higheredjobs.com](http://www.higheredjobs.com) - Search part time and full time jobs in higher education

### Engineering & Science

[www.engcen.com/entry.htm](http://www.engcen.com/entry.htm) - Entry level engineering jobs  
[www.careers.ieee.org](http://www.careers.ieee.org) - Institute of Electrical and Electronic Engineers  
[www.mechanicalengineer.com/employment.htm](http://www.mechanicalengineer.com/employment.htm) - Search jobs in mechanical engineering  
[www.engineer500.com](http://www.engineer500.com) - Search engineering jobs by discipline  
[www.thinkjobs.com](http://www.thinkjobs.com) - Engineering and IT jobs, includes an entry level search  
[www.engineer.net](http://www.engineer.net) - Jobs and internships in engineering  
[www.physicsweb.org/jobs](http://www.physicsweb.org/jobs) - Search for jobs in physics  
[www.sciencejobs.com](http://www.sciencejobs.com) - Search wide range of science jobs in academia or private industry  
[www.medzilla.com](http://www.medzilla.com) - Search jobs in biotechnology, pharmaceuticals, healthcare, and science

**Entertainment**

[www.entertainmentcareers.net](http://www.entertainmentcareers.net) - Includes internships, jobs, and studio job hotlines  
[www.showbizjobs.com/dsp\\_jobsearch.cfm](http://www.showbizjobs.com/dsp_jobsearch.cfm) - Nationwide search for jobs  
[www.entertainmentjobs.com](http://www.entertainmentjobs.com) - U.S. job and internship listings in entertainment  
[www.moviebytes.com/directory.cfm](http://www.moviebytes.com/directory.cfm) - Listings for screenwriting contests  
<https://jobhuntweb.viacom.com/jobhunt/main/jobhome.asp> - MTV Network's job listings  
[www.mandy.com](http://www.mandy.com)-International film and t.v. production resources

**General Career Web Sites**

[www.campuscareercenter.com](http://www.campuscareercenter.com) - Focuses on entry-level jobs and internships  
[www.collegegrad.com](http://www.collegegrad.com) - All entry level jobs, search by industry and location  
[www.dice.com/](http://www.dice.com/) - Search for technical jobs  
[www.nationjob.com](http://www.nationjob.com) - Search in a wide variety of jobs, including entry-level  
[www.degreehunter.com](http://www.degreehunter.com) - Jobs for people with college degrees, includes some entry-level  
[www.careerbuilder.com/JobSeeker](http://www.careerbuilder.com/JobSeeker) - Mega-site featuring jobs at all levels and industries  
[www.indeed.com/](http://www.indeed.com/) - Job search engine  
[www.hotjobs.yahoo.com](http://www.hotjobs.yahoo.com) - Yahoo's complete job search mega-site  
[www.jobalot.com/](http://www.jobalot.com/)  
[www.jobstar.org/socal/index.cfm](http://www.jobstar.org/socal/index.cfm) - Listings for jobs in Los Angeles  
[www.craigslist.org](http://www.craigslist.org)  
[www.snagajob.com](http://www.snagajob.com)-variety of part-time and entry-level positions  
[www.layouth.com](http://www.layouth.com)-connects to a variety of other search engines specifically for youth  
[www.monster.com](http://www.monster.com) - General listings  
[www.rileyguide.com](http://www.rileyguide.com) - Finding company and research information  
[www.theladders.com/](http://www.theladders.com/) - \$100,000 + jobs

**Government: Local and National**

[www.bop.gov](http://www.bop.gov). - Jobs in federal prisons  
[www.studentjobs.gov](http://www.studentjobs.gov) - Student jobs and internships in government  
[www.usajobs.opm.gov](http://www.usajobs.opm.gov) - Includes links to all federal agencies  
[www.careers.state.gov](http://www.careers.state.gov) - Careers in civil service, Foreign Service, and links to student programs  
[www.careers.state.gov/student](http://www.careers.state.gov/student) - Overseas opportunities, internships, and fellowships

**Healthcare**

[www.healthandwellnessjobs.com](http://www.healthandwellnessjobs.com) - Links to postings in several healthcare and fitness related jobs  
[www.apha.org/career](http://www.apha.org/career) - American Public Health Association listing for jobs  
[www.medhunters.com](http://www.medhunters.com) - Jobs in medicine, allied health, psychology, and social work

**Legal**

[www.dailyjournal.com](http://www.dailyjournal.com)  
[www.martindale.com](http://www.martindale.com)  
[www.lawguru.com/](http://www.lawguru.com/) - Tons of resources for anyone interested in a legal career  
[www.abanet.org/hr/interns](http://www.abanet.org/hr/interns) - Internship listings for law students and pre-law

**Non-Profit**

[www.guidestar.org](http://www.guidestar.org) - Includes searchable database of all non-profit organizations  
[www.idealists.org](http://www.idealists.org) - Thousands of job listings in non-profits, links to non-profit career fairs  
[jobs.care2.com/a/all-jobs/list](http://jobs.care2.com/a/all-jobs/list) – Jobs with socially responsible companies  
[www.nonprofitdirections.org](http://www.nonprofitdirections.org) - Non-profit job listings in California  
[www.nonprofitjobs.org/](http://www.nonprofitjobs.org/) - Community Career Center  
<http://www.nonprofitjobscoop.org/> - Management positions  
[www.nonprofitstaffing.com](http://www.nonprofitstaffing.com) - Additional non-profit job listings  
[www.canonprofits.org](http://www.canonprofits.org) - Guide to California Non-profits

**Psychology and Social Services**

[www.socialservice.com](http://www.socialservice.com) - Positions in social service  
[www.socialworkjobbank.com](http://www.socialworkjobbank.com) - Positions in counseling, psychology, and social work

**Seniors**

[www.bridgestar.org/About/News/TenThousand.aspx](http://www.bridgestar.org/About/News/TenThousand.aspx)  
[www.seniorjobbank.com](http://www.seniorjobbank.com)  
[www.retiredbrains.com](http://www.retiredbrains.com)

**Sports and Recreation**

[www.sportsmarketplace.com](http://www.sportsmarketplace.com) - Jobs in sports broadcasting, stadiums, events, apparel  
[www.jobsinsports.com](http://www.jobsinsports.com) - Sports marketing, media, sales, health & fitness, computers, tech.  
[www.womensportsjobs.com](http://www.womensportsjobs.com) - Sales, marketing, broadcasting, public relations, coaching, mgmt.  
[www.sportsmanagementclub.com](http://www.sportsmanagementclub.com) - Job listings, internships and university programs  
[www.sportsworkers.com](http://www.sportsworkers.com) - Free job listings, tons of advice and career counselors  
[www.camp-jobs.com](http://www.camp-jobs.com)-summer camp employment opportunities

**Jewish**

[www.jewishjobfinder.com](http://www.jewishjobfinder.com)  
[www.jewishjournal.com](http://www.jewishjournal.com)  
[www.jewishjobs.com](http://www.jewishjobs.com)

# CONTACTS

Take a moment and try listing contacts you have. More names will come to you as you think about it.

Former Employers	Bankers	Accountants	Lawyers
Business Exec., Owners	Former Co-Workers	Clergy	Civic & Comm. Leaders
College Professors	College Alumni	Sales People	Doctors & Dentists
Consultants	Insurance-Stocks-R.E.	Relatives	Friends
Fellow Club Members	Trade Associations	Neighbors	Other



# RESUME TRACKER

Date Sent	Company/ Organization	Job Title/ Job Number	Contact Name	Phone	Email	Follow-up Actions/Date